

# Photographers Guidance for Castle Combe Sprints

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All photographers are required to conform to the Bristol Motor Club Media policy.

**Signing on-** Only pre registered photographers will be allowed to sign on. To register they must contact the secretary of the meeting by email at [ady.tayloruk@yahoo.com](mailto:ady.tayloruk@yahoo.com) giving;

- Details of recent work- links to website or other published work
- Insurance details- minimum of £1million public liability
- Reason for attendance- affiliation to club, championship or media organisation
- Contact details- email and phone number

Photographers who do not pre-register will not be allowed to sign on.

All requests to register will be acknowledged by email once credentials have been checked. To allow sufficient time for this please send requests by the Thursday prior to the sprint at the latest.

**Pit lane/ assembly area-** Photographers have free access to this area, however they must not obstruct the operation of the timing gear or the start line marshals, who are lining cars up. Certain lines of sight need to be kept clear around the start line for the control tower and timekeepers to run the event efficiently, photographers must not block these and will be asked to move if they do. Rescue vehicles and clerk of the course vehicles may need to access the track at any time and must not be restricted. All in this area must be aware of the movement of vehicles around them, especially cars entering from the return road for double drives or re-runs.

**Paddock-** The paddock area is open to the public during the event.

**Track access-** when accessing areas around the track, the provided vest must be worn to identify the photographer as signed on media, no access is allowed to the live track. In all cases photographers must follow the advice of the marshals local to where they are.

**Outfield-** Castle Combe provides many safe locations behind crash barrier around the perimeter of the track. These can be accessed using the perimeter road. When a photographer approaches a new location they should make the marshals at the closest marshals post aware of their presence. Access is allowed past the public fencing but not beyond the crash barriers, catch fence or tyre walls in the area. Photographers are not permitted to sit/stand on top of tyre walls or crash barrier, or between crash barriers and catch fence.

**Infield-** There are limited safe areas in the infield, effectively restricted to the marshals posts. The only way to access these is to cross the track on foot, it will take some time to find a suitable gap in the event when it is permitted to cross, the event will not be held up simply to provide a gap to allow a photographer to cross. If you feel it is necessary to cross to an infield area. First get the attention of the marshals, who will be able to advise you when there is a gap in the running of the event, however you must wait for this gap to come along.



# Bristol Motor Club Media Policy

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The MSA no longer provide media accreditation for photographers or journalists who attend motorsport events. It is now considered to be the responsibility of the organising club to ensure that those persons wishing to sign on as media at the event are genuine photographers, journalists or broadcasters. This policy takes into account the guidelines issued by the MSA to organising clubs.

**Approval of Media-** Ideally any media wishing to attend an event should contact the secretary of the meeting prior to the event to confirm that they will be approved to sign on as media. If media do not make themselves known before the day of the event this could lead to delays while their credentials are checked or to them being refused access to all but public areas.

**Recent work-** All media attending events should be able to demonstrate some recent work at other similar events. This could be by links to their own websites, publications on other websites or printed media. Where recent work cannot be demonstrated they should be considered as inexperienced and given a more detailed briefing before they are allowed to proceed.

**Insurance-** Media should hold public liability insurance of at least £1 million.

**Reason for attendance-** Those who sign on as Media should be able to show some form of affiliation to one of the invited clubs or championships, the venue or a recognised media organisation (papers, TV, radio)

**Safety at the event-** In order to take photos, photographers will want to access areas around the venue that are not accessible to the public. They should be sufficiently knowledgeable to know where is a safe place to stand and where is not, however a specific briefing should be given by a senior official of the event, covering the format of that event and where is considered suitable for that event.

**Marshals-** When accessing any non public areas of the venue all signed on media should first approach the marshals in that area and confirm where they intend to go. Marshals have the right to refuse them access to unsafe areas, marshals should be made aware of this during the marshals briefing and should report any non compliance.

**Media sign on-** All members of the media must sign on as such, this will ensure that they are covered by the MSAs public liability insurance. It also places a responsibility on the member of the media to follow the instructions given to them. The signing on sheet should include who they are representing at the event and contact details (phone no., email, website)

**Use of work by the club-** All work produced by media as a result of attending a Bristol Motor Club event must be made freely available to the club for use in the club magazine, website and other club publications as appropriate.